

Overseas Resits: A Comparison of Russell Group Universities' Policies

The University of Manchester does not currently allow resit examinations to be held away from the University. This policy contrasts with those of many other Russell Group universities, which allow students whose permanent residence is overseas to take resit exams in their home country, either as a matter of course, or in exceptional circumstances. The table below sets out each Universities' position on this, with information taken from their websites.

Information from some Russell Group Universities (Cambridge, Oxford, Queen Mary, Queens Belfast, UCL) could not be found on their websites, which may indicate that they do not allow the practice of overseas resits.

University	Overseas Resits Allowed?	Venues Used	Procedure	Policy on Time Difference	University Fee (additional fees may be charged by venues)	More Info
Birmingham	Yes, with permission of students school / department	British Embassy, British Council Office or (exceptionally) Overseas University	Student contacts venue to check availability and obtain contact details, then completes request form (countersigned by school / dept examinations officer). Thereafter, Examinations Office liaise with venue and send student confirmation of acceptance or otherwise.	Not stated explicitly, but the request form advises 'the actual (local) time you will be required to attend for your examinations is likely to be different from the UK times to account for any time difference'	£100 per exam period	https://intranet.birmingham.ac.uk/as/learning-spaces/exams/overseas.aspx
Bristol	Yes, but in exceptional cases only (and not allowed at all by certain schools or on certain professional programmes)	British Council Office or (exceptionally) Overseas University	Student completes request form and returns it to home school for signature by Head of School or nominee. Evidence of reason for request may be required. If approved by HoS, form is passed to Faculty Education Director for approval. If approved, form is	There must be some overlap between exam times in the UK and those overseas. Candidates must undertake not to have any contact with any other students 24 hours before or after.	£50 per exam	http://www.bristol.ac.uk/exams/exams-outside-uk.html/

			returned to home school and student informed. School that owns the unit then liaises with overseas venue.			
Cardiff	Yes, with permission of students school / department and Superintendent of Exams	British Council Office or (exceptionally) Overseas University	Student submits request form to school for approval by Head of School or nominee. If appropriate, and once results are available, it is then passed to the Assessment & Graduation Team – final decision rests with the Superintendent of Exams from this team. Students informed by 1 st Aug (by e-mail to Uni address) whether request approved or not.	Exam must take place at exactly the same time as in the UK.	£350 per exam period (payable after exam period, rather than upfront). Cancellation fees of £175-£350 may also apply.	http://www.cardiff.ac.uk/regis/sfs/exams/altexamarrange/index.html
Durham	Yes, with approval of students school / department and Student Registry	British Council Office or British Embassy only	No detailed information given – the website simply states ‘If you are eligible to take your resit examinations abroad you will be sent an e-mail explaining the process you are required to complete’	Not stated	£50 per exam period	https://www.dur.ac.uk/student.registry/staff/assessment/
Edinburgh	No	N/A	N/A	N/A	N/A	http://www.docs.sasg.ed.ac.uk/registry/exams/faq.htm
Exeter	Webpage advises ‘this practice is being reviewed and the page will be updated	N/A	N/A	N/A	N/A	http://www.exeter.ac.uk/students/administration/examsandassessment/ugpgt/sittingreferreddeferredexaminations

	shortly.'					overseas/
Glasgow	Yes	British Council Office or (exceptionally and with approval of school) Overseas University	Student completes form e-mailed to them by Registry – form not available on website.	Normally, exam must take place at same time as in UK or with an overlap. Exceptionally, school can approve a different time.	£50 per exam	http://www.gla.ac.uk/services/registry/support/exams/#tabs=5
Imperial College London	Yes, but for UG students, exceptional circumstances must be present (e.g. physical incapacity or death of a near relative – documentary evidence is required)	British Council Office or (exceptionally) an Overseas University	Different procedures apply for UG and PGT students, with the rules for PGT students appearing more relaxed (they are permitted to resit overseas providing that they reside outside of Europe or a country bordering the Mediterranean). UG students must apply initially to their school, who then present a case to the Deputy Academic Registrar.	Exams must take place at exactly the same time as the UK paper – if this is not possible, an alternative paper may be set.	Not specified	http://www3.imperial.ac.uk/registry/exams/resit
Kings College London	Yes, but in exceptional circumstances only	British Council Office or (exceptionally) an Overseas University	Student completes part A of the request form, forwards to the venue for them to complete part B and then submits form to Exams Office. Exams Office inform students of outcome and if approved, ask student for fee. Exams Office then make arrangements.	'Due to the time differences involved and depending on the opening hours of your venue, you may not sit the exam at exactly the same time as the main exam in London.'	£125 (1-4 exams) or £165 (5+ exams)	http://www.kcl.ac.uk/campuslife/services/examinations/exams/pep/alternative.aspx
Leeds	Yes (exact circumstances not specified on	Not specified	Not specified	Not specified	£50 per exam period	http://www.leeds.ac.uk/ssc/exam_personalised.htm#abroa

	website)					d
Liverpool	Yes (exact circumstances not specified on website)	Not specified	Not specified	Not specified	Not specified	http://www.liv.ac.uk/studentsupport/int/resits.htm
LSE	Yes, but in exceptional circumstances only (e.g. serious injury or illness of the student or a close family member, death of a close relative)	British Council Office or (exceptionally) Overseas University	Student completes request form and returns it to Registry along with evidence and a personal statement. Application is reviewed by two members of Student Services staff and student notified of outcome, together with details of how to arrange overseas sit if approved. Students also have right of appeal.	Paper should usually be sat at the same time as in the UK – where this is not possible, student should sign a declaration stating they will have no contact with anyone else with knowledge of the paper	£150 per exam period	http://www.lse.ac.uk/intranet/students/registrationTimetablesAssessment/examinationsAndResults/OverseasExaminations.aspx
Newcastle	Yes	Usually British Council Office	Student completes application form but procedure thereafter not detailed on website	Not specified	£50 per exam	http://www.ncl.ac.uk/students/progress/exams/exams/overseasresit.htm
Nottingham	Yes, but not all modules can be taken overseas	List of approved venues – generally British Council offices or overseas universities	Student checks if their resit module can be taken overseas and obtains permission from school / dept if necessary. Student then contacts overseas venue to check they are willing to host exam. If so, student completes application form.	Exams must usually be taken simultaneously with those in the UK, although where this is not possible, alternative arrangements may be made.	£90 per exam period	http://www.nottingham.ac.uk/academic/services/currentstudents/examinations/overseas-examinations/overseasexaminationarrangements.aspx
Sheffield	Yes	Usually British Council Office	Student completes online application form and Exams Office then liaise with British Council office directly – student does not contact	‘Examinations will be conducted as close to the University of Sheffield timetable as possible’	£275 per exam period	http://www.sheffield.ac.uk/ssid/exams/exabrinf

			them. Students are informed of outcome by e-mail.			
Southampton	Yes	British Council Office	Student contacts British Council to make enquiries and then sends a request form to Exams Office. Exams Office obtains permission from Faculty Dean or nominee and liaises with British Council. Student is notified if permission is declined.	Not specified	£415 per annum	http://www.southampton.ac.uk/studentadmin/assessment/assessmentoverview/external/
Warwick	Yes, but in exceptional circumstances only	Not specified	Not specified	Not specified	£185 per exam period	http://www2.warwick.ac.uk/services/academicoffice/examinations/resit_examinations/
York	No – guidance for students states ‘if you have a resit to take, you will be required to be in York for the exam’	N/A	N/A	N/A	N/A	https://www.york.ac.uk/media/abouttheuniversity/supportservices/academicregistry/registryservices/exams/Students%20Guide%202013%20[web%20version].pdf